Bill Form (Purchase Committee)

Name: Dept./Section: Date:

SL. No. & Date	Description	Quantity	Rate	Amount (Tk.)
Total Bill Amount				
Advance Tk. (–)				
Due Total Amount				

in words:	
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Prepared by

Bill Approved by Executive Director

Bill Approved byTreasurer
Member, Purchase Committee

Bill Approved byVice-Chancellor
Member, Purchase Committee

Bill Approved by Chairman, Trusty Board Chairman, Purchase Committee